

**Community
College
of Philadelphia**

1700 Spring Garden Street
Philadelphia, PA 19130-3991
215.751.8000 www.ccp.edu

January 10, 2022

Secretary of Education Miguel Cardona
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202
Via Mail and Email to HEERF@ed.gov

Re: December 31, 2021 Report on HEERF I, II, and III Act Student Emergency Financial Aid Grants

Dear Secretary Cardona,

On April 13, 2020, the Community College of Philadelphia (“the College”) signed the Recipient’s Funding Certification and Agreement for Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act or HEERF I (“Certification”). This Certification relates to the student portion of the funding in the amount of \$8,051,216 which the College was pleased to receive to assist students that have incurred expenses related to the disruption of campus operations due to COVID-19.

On February 9, 2021, the Community College of Philadelphia received grant notification of the Student Allocation of Higher Education Emergency Relief Fund Reporting (HEERF II) – Emergency Financial Aid Grants to Students Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant #P425E200794 – 20A. This notification relates to the student portion of the funding in the amount of \$8,051,216.

On May 25, 2021, the Community College of Philadelphia received grant notification of the Student Allocation of Higher Education Emergency Relief Fund Reporting (HEERF III) – Emergency Financial Aid Grants to Students Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant #P425E200794 – 20B. This notification relates to the student portion of the funding in the amount of \$28,090,105.

In accordance with Section 18004(e) of the CARES Act, the College is required to submit a report to the United States Department of Education within thirty (30) days of signing the Certification and every forty-five (45) days through August, and then quarterly thereafter on: (1) how grants were distributed to the students, (2) the amount of each grant awarded to each student; (3) how the amount of each grant was calculated, and (4) any instructions or directions given to students about the grants.

On May 6, 2020, the United States Department of Education issued new guidance directing institutions to post certain information on the College’s primary website detailing the following:

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- 1) An acknowledgement that the College has signed and returned the Certification, and assurance that the College has used or intends to use no less than 50% of the funds for student grants;
- 2) The total amount of CARES Act funding that the College will receive or has received pursuant to the College's Certification and Agreement for Emergency Financial Aid Grants to Students;
- 3) The total amount of grants distributed to students under 18004(a)(1) of the CARES Act as of the date of the College's submission/posting (i.e., 30 days after receiving allocation, and every 45 days thereafter);
- 4) The estimated total number of students at the College eligible to participate in programs under Section 484 in Title IV;
- 5) Total number of students who have received a grant under 18004(a)(1) of the CARES Act;
- 6) The method(s) the College used to determine which students receive grants, and how much they would receive; and
- 7) Any instructions, directions, or guidance provided by the College to students concerning the Emergency Financial Aid Grants.

The College received the student aid portion of its funding under the CARES Act on April 21, 2020 and posted all of the above information on the College's website at <https://myccp.online/how-access-virtual-student-support-services> before May 21, 2020.

The College has and will continue to update its website quarterly with this information. The information in this letter has been posted. The next posting will be on or before January 10, 2022.

As of December 31, 2021, with regards to the HEERF I Student Grant, the College estimated that 10,516 students at the College were eligible to participate in programs under Section 484 in Title IV for Spring 2021 of which 8,324 were identified as HEERF I Student Grant eligible. \$8,051,216 of the HEERF I Student Grant funds have been distributed directly to students via check or direct deposit. The College has distributed grants of at least \$500 to 5,811 students. In attachment A, we have provided the individual award disbursements per student under 18004(a) (1) of the HEERF I Student Grant to date.

The College used the following parameters to determine which students received HEERF I grants and how much they would receive:

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- a. Allowable Maximum Award Amount per Expense Category:
 - i. Books and Supplies: \$500-750
 - ii. Transportation: \$500 - \$750 (based on monthly transpass cost of \$100)
 - iii. Food: \$1,500
 - iv. Housing (rent, utilities, etc.): \$1,000
 - v. Healthcare: \$1,000
 - vi. Childcare: \$750

As of December 31, 2021, with regards to the remaining HEERF II Student Grant funds, the College has 2,130 students at the College were eligible to participate in programs under Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by Section 314 of CRRSAA for the Fall 2021 semester and identified as HEERF II Student Grant eligible. In total, the College has distributed \$8,051,216 of the HEERF II Student Grant funds directly to students via check or direct deposit. In total, with regards to HEERF II Student Grant funds, 5,064 students have received grants of at least \$100. In attachment A, we have provided the individual award disbursements per student under 18004(a)(1) of the HEERF II Student Grant to date. The College used the following parameters to determine which students received HEERF II grants and how much they would receive:

- a. For the Fall 2021 Semester – Credit Students:
 - i. Full-Time Enrolled Students with Pell eligible EFC - \$2,500
 - ii. Full-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$2,000
 - iii. Part-Time Enrolled Students with Pell eligible EFC - \$1,500
 - iv. Part-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$1,000

Full-Time in Fall means 12 credits across the semester.

Pursuant to Community College's receipt grant notification on May 25, 2021 of the Student Allocation of Higher Education Emergency Relief Fund Reporting (HEERF III) – Emergency Financial Aid Grants to Students Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant #P425E200794 – 20B, the College's combined Student Grant funding level for HEERF I, II, and III was \$44,192,537. As of December 31, 2021, the College has awarded the full amount \$16,102,432 for both HEERF I and HEERF II Student grant funding level awards, allowing for the College to provide the new HEERF III award amount of \$28,090,105 to be fully awarded by the GAN deadline of May 13, 2022. As of September 1, 2021, and going forward, all HEERF Student Grant awards were determined using the updated HEERF III eligibility qualifications.

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As of December 31, 2021, with regards to the HEERF III Student Grant funds, the College has estimated that 9,418 students at the College were eligible to participate in programs under Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by Section 314 of CRRSAA for the Fall 2021 semester and identified as HEERF III Student Grant eligible for Fall 2021. The College has distributed \$13,578,993 of the HEERF III Student Grant funds directly to students via check or direct deposit. As of December 31, 2021, 8,253 students have received HEERF III Student Grants of at least \$1,000. In attachment A, we have provided the individual award disbursements per student under 18004(a)(1) of the HEERF III Student Grant to date. The College used the following parameters to determine which students received HEERF III grants and how much they would receive:

- a. For Summer II Part of Term 2021 – Credit Students
 - i. Full-Time Enrolled Students with Pell eligible EFC - \$2,500
 - ii. Full-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$2,000
 - iii. Part-Time Enrolled Students with Pell eligible EFC - \$1,500
 - iv. Part-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$1,000

Full-Time in Fall means 12 credits

The College is currently reviewing and finalizing awards for the remaining estimated 1,165 eligible students for the Fall 2021 semester. All remaining finalized student awards will be included in the March 30, 2022 Quarterly Report.

The instructions, directions, and guidance provided by the College to students concerning the Emergency Financial Aid Grants is located on the College's website along with Additional CARES Act student Consumer Information and Instructions may be viewed through the Virtual Student Support Services page on MyCCP at <https://myccp.online/how-access-virtual-student-support-services> for CARES/HEERF I, II, III.

Additionally, instructions and directions were provided in email notifications to eligible students along with links to the appropriate applications.

Sincerely,



Robert Forest

Director of Financial Aid and Project Director for HEERF Program (Student Allocation)

cc: Shannon Rooney, Ph.D., Vice President, Enrollment Management & Strategic Communications
Samuel Hirsch, Ed.D., Vice President of Academic and Student Success
Jacob Eapen, Vice President of Business & Finance
Darren Lipscomb, Ed.D., Associate Vice President, Enrollment Management

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