

**Community
College
of Philadelphia**

1700 Spring Garden Street
Philadelphia, PA 19130-3991
215.751.8000 www.ccp.edu

April 11, 2022

Secretary of Education Miguel Cardona
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202
Via Mail and Email to HEERF@ed.gov

Re: March 31, 2022 Report on HEERF I, II, and III Act Student Emergency Financial Aid Grants

Dear Secretary Cardona,

On April 13, 2020, the Community College of Philadelphia (“the College”) signed the Recipient’s Funding Certification and Agreement for Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and Economic Security (CARES) Act or HEERF I (“Certification”). This Certification relates to the student portion of the funding in the amount of \$8,051,216 which the College was pleased to receive to assist students that have incurred expenses related to the disruption of campus operations due to COVID-19.

On February 9, 2021, the Community College of Philadelphia received grant notification of the Student Allocation of Higher Education Emergency Relief Fund Reporting (HEERF II) – Emergency Financial Aid Grants to Students Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant #P425E200794 – 20A. This notification relates to the student portion of the funding in the amount of \$8,051,216.

On May 25, 2021, the Community College of Philadelphia received grant notification of the Student Allocation of Higher Education Emergency Relief Fund Reporting (HEERF III) – Emergency Financial Aid Grants to Students Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant #P425E200794 – 20B. This notification relates to the student portion of the funding in the amount of \$28,090,105.

In accordance with Section 18004(e) of the CARES Act, the College is required to submit a report to the United States Department of Education within thirty (30) days of signing the Certification and every forty-five (45) days through August, and then quarterly thereafter on: (1) how grants were distributed to the students, (2) the amount of each grant awarded to each student; (3) how the amount of each grant was calculated, and (4) any instructions or directions given to students about the grants.

On May 6, 2020, the United States Department of Education issued new guidance directing institutions to post certain information on the College’s primary website detailing the following:

- 1) An acknowledgement that the College has signed and returned the Certification, and assurance that the College has used or intends to use no less than 50% of the funds for student grants;

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- 2) The total amount of CARES Act funding that the College will receive or has received pursuant to the College's Certification and Agreement for Emergency Financial Aid Grants to Students;
- 3) The total amount of grants distributed to students under 18004(a)(1) of the CARES Act as of the date of the College's submission/posting (i.e., 30 days after receiving allocation, and every 45 days thereafter);
- 4) The estimated total number of students at the College eligible to participate in programs under Section 484 in Title IV;
- 5) Total number of students who have received a grant under 18004(a)(1) of the CARES Act;
- 6) The method(s) the College used to determine which students receive grants, and how much they would receive; and
- 7) Any instructions, directions, or guidance provided by the College to students concerning the Emergency Financial Aid Grants.

The College received the student aid portion of its funding under the CARES Act on April 21, 2020 and posted all of the above information on the College's website at <https://myccp.online/how-access-virtual-student-support-services> before May 21, 2020.

The College has and will continue to update its website quarterly with this information. The information in this letter has been posted. The next posting will be on or before April 11, 2022.

As of March 31, 2022, with regards to the HEERF I Student Grants, the College had the following number of eligible students: 9,239 from Spring 2020 through Summer I and Summer II 2020; 6,073 in fall 2020; 10,670 in Spring 2021, and 4,630 in Summer I and Summer II 2021. \$8,051,216 of the HEERF I Student Grant funds have been distributed directly to students via check or direct deposit. For HEERF I funds, the College distributed grants of at least \$500 to 5,765 students. In attachment A, we have provided the individual award disbursements per student under 18004(a) (1) of the HEERF I Student Grant to date.

As of March 31, 2022, 2,481 students were eligible in Summer 2021 under HEERF II and 11,632 were eligible in Fall 2021 under HEERF II to participate in programs under Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by Section 314 of CRRSAA. The College has distributed \$8,047,216 of the HEERF II Student Grant funds directly to students via check or direct deposit. In total, with regards to HEERF II Student Grant funds, 4,930 students have received grants of at least \$100 between Summer 2021 and Fall 2021 semesters.

In attachment A, we have provided the individual award disbursements per student under 18004(a)(1) of the HEERF II Student Grant to date.

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Pursuant to Community College's receipt grant notification on May 25, 2021 of the Student Allocation of Higher Education Emergency Relief Fund Reporting (HEERF III) – Emergency Financial Aid Grants to Students Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant #P425E200794 – 20B, the College's combined Student Grant funding level for HEERF I, II, and III was \$44,192,537.

As of March 31, 2022, the College has awarded \$16,098,432 of the total allocated amount of \$16,102,432 for both HEERF I and HEERF II Student grant funding level awards, allowing the remaining \$4,000 to be fully awarded by the new GAN deadline of June 30, 2023. As of September 1, 2021, and going forward, all HEERF Student Grant awards were determined using the updated HEERF III eligibility qualifications.

As of March 31, 2022, with regards to the HEERF III Student Grant funds, the College has estimated that 9,371 students for Spring 2022 at the College were eligible to participate in programs under Section 314(a)(1) of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Pub. L. 116-260, are governed by Section 314 of CRRSAA.

The College has distributed \$26,829,293 of the \$28,090,105 HEERF III Student Grant funds directly to students via check or direct deposit. As of March 31, 2022, 12,629 students have received HEERF III Student Grants of at least \$600. In attachment A, we have provided the individual award disbursements per student under 18004(a)(1) of the HEERF III Student Grant to date.

The College used the following parameters to determine the amount of student grants from Spring 2020 through Summer 2021:

- a. Allowable Maximum Award Amount per Expense Category:
 - i. Books and Supplies: \$500-750
 - ii. Transportation: \$500 - \$750 (based on monthly transpass cost of \$100)
 - iii. Food: \$1,500
 - iv. Housing (rent, utilities, etc.): \$1,000
 - v. Healthcare: \$1,000
 - vi. Childcare: \$750

In Summer 2021, dual enrollment credit students and non-credit students were eligible for HEERF II funds.

In Fall 2021, the College used the following parameters to determine which students received the remaining HEERF II funds and started using the HEERF III funds to provide grants in the following amounts:

- i. Full-Time Enrolled Students with Pell eligible EFC - \$2,500
- ii. Full-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$2,000
- iii. Part-Time Enrolled Students with Pell eligible EFC - \$1,500

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- iv. Part-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$1,000

Full-Time in Summer 2021 and Fall 2021 means 12 credits across Summers terms or 12 credits during the Fall semester.

In Spring 2022, the College used the following parameters to determine which students received the remaining HEERF III funds and awarded grants in the following amounts:

- i. Full-Time Enrolled Students with Pell eligible EFC - \$2,100
- ii. Full-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$1,700
- iii. Part-Time Enrolled Students with Pell eligible EFC - \$1,200
- iv. Part-Time Dual Enrollment Students or Enrolled Students with non-Pell EFC (includes non-financial aid) - \$800

Full-Time in Spring 2022 means 12 credits for the semester

The College is currently reviewing and finalizing awards for the remaining estimated 489 eligible students for the Spring 2022 semester. All remaining finalized student awards will be included in the June 30, 2022 Quarterly Report.

The instructions, directions, and guidance provided by the College to students concerning the Emergency Financial Aid Grants is located on the College's website along with Additional CARES Act student Consumer Information and Instructions may be viewed though the Virtual Student Support Services page on MyCCP at <https://myccp.online/how-access-virtual-student-support-services> for CARES/HEERF I, II, III.

Additionally, instructions and directions were provided in email notifications to eligible students along with links to the appropriate applications.

Sincerely,



Robert Forest

Director of Financial Aid and Project Director for HEERF Program (Student Allocation)

cc: Shannon Rooney, Ph.D., Vice President, Enrollment Management & Strategic Communications
Samuel Hirsch, Ed.D., Vice President of Academic and Student Success
Jacob Eapen, Vice President of Business & Finance
Darren Lipscomb, Ed.D., Associate Vice President, Enrollment Management