My Degree Now offers individuals who have at least 30 college credits from an accredited institution the opportunity to earn their associate’s degree by providing a scholarship to cover the cost of tuition and fees not supported by financial aid. Students will have up to three years to complete their degree with scholarship support.

### ELIGIBILITY REQUIREMENTS

1. All College policies apply. Please refer to the College Catalog for specific policies. Limited spaces are available in the program.

2. Applicant must be a resident of Philadelphia County and must be a U.S. citizen or a resident alien. Philadelphia residents are defined as adults who have lived in Philadelphia for at least 12 months if they moved from another state, or three months if they moved from another location in Pennsylvania. Documentation may be required.

3. Applicant must have earned at least 30 transferable credits at an accredited institution (including Community College of Philadelphia) that will fulfill the degree requirements of the applicant’s program of study at the College.

4. Applicant must not have been enrolled at a college or university within the last two years (this includes former Community College of Philadelphia students).

5. Applicant must have no prior earned degree.

6. Applicant must not be in default of any prior educational loans.

7. Applicant must complete the Free Application for Federal Student Aid (FAFSA) by May 1 each year and comply with all requests to complete verification, if necessary, by June 1.

8. Applicant must complete a minimum of 6 credits toward degree requirements in each fall and spring semester.

9. Applicant must have a minimum cumulative GPA of 1.85 to apply to My Degree Now and be able to achieve and maintain a cumulative GPA of at least 2.0 each semester to remain in the program and maintain good academic standing.

10. Applicant must complete program within three years.

### MY DEGREE NOW APPLICATION INSTRUCTIONS

**Application:** Between January 1 and May 1 of the year you wish to attend, you must complete this application and mail, fax or email to:

Community College of Philadelphia  
1700 Spring Garden St.  
P1-05, Attn: My Degree Now  
Philadelphia, PA 19130-3991  
Fax: 215.496.6186  
Email: mydegreecnow@ccp.edu  
Phone: 215.751.8254

Please note that you can only enter the My Degree Now program in the fall semester. You must also submit an online application for admission at www.ccp.edu. If you are transferring credits from another institution, you must submit official transcripts and follow the transfer student process. You do not need to send transcripts for any coursework completed at Community College of Philadelphia.

Applications submitted after May 1 or that are incomplete or missing required documents will not be considered.

Acceptance to the College does not guarantee acceptance into the My Degree Now program. Keep a copy of all documents for your records.

**Financial Aid:** You are required to file a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov no later than May 1. If you are selected for verification, you must follow all instructions and comply with all requests to complete the verification process no later than June 1. Community College of Philadelphia’s Federal School Code is 003249.

**Registration:** Once all required documents have been received and reviewed, you will receive a written notice of your admission status to the My Degree Now program. If accepted you will attend a mandatory orientation session, sign a contract, and meet with an advisor to map out your education plan, select courses and register.
Applications that are incomplete or missing required documents will not be considered.

Name and Address – *please print clearly*

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<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Former Name, if any</th>
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Address

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Work/Business Phone ext. Home/Permanent Phone Cell Phone

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Have you previously applied to Community College of Philadelphia?  Yes  No
Have you previously attended Community College of Philadelphia?  Yes  No

J# For office use only

**College Information**

Please indicate where you have earned transferable credits:

<table>
<thead>
<tr>
<th>College Name</th>
<th>City</th>
<th>State</th>
<th>Credits Earned</th>
<th>Dates Attended</th>
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**Signature**

• I affirm that all of the information given by me in this application is true to the best of my knowledge. I understand that falsification of information is perjury and may be grounds for dismissal. I further affirm that all claims regarding my legal residence and status are correct and honestly presented. I have no intention to willfully defraud the College or its sponsoring agencies.

Signature Date

Community College of Philadelphia www.ccp.edu

**AFFIRMATIVE ACTION STATEMENT**

Community College of Philadelphia is committed to the principles of equal employment and equal educational opportunity for all persons without regard to race, color, ancestry, creed, national or ethnic origin, age, sexual orientation/preference, religion, sex, disability or status as a disabled veteran or veteran of the Vietnam Era, in the administration of its educational programs, activities, or employment in accordance with applicable federal statutes and regulations. Any questions regarding this statement should be directed to the director, Office of Diversity and Equity, located in Room M2-3; telephone number 215-751-8039.